



## SELECT AND COLLECT SERVICE AT MASHAM COMMUNITY LIBRARY

### Welcome back!

We are looking forward to reopening the library from Monday 3rd August, although at first we will be offering a restricted service. Library hours will be between 10am and 12pm Monday to Friday.

The library will not be open to readers, but we will be offering a select and collect service, with books collected from and returned to Masham Community Office.

We will be inviting you to complete book request forms with your details and book preferences. Forms are available from the Community Office and can be returned there, but you can also telephone the library, **during the above library opening hours only**, and we will complete the form with you on the phone.

We will keep your forms on file, so for future requests you will only need to call to confirm or change your book preferences.

Forms will be available from Monday 27th July from the Community Office or you can download a copy from the website to either email back or print and drop off at the office. The telephone service will not open until Monday 3rd August.

Books will be pre-issued to you and we will call you to arrange a time to collect them from the Community Office. Another person can pick up for you if that is helpful. All returned books will be quarantined for 72 hours before being returned to stock. We are aiming to have book orders ready within a couple of days but if a book needs to be requested from another library, this service is currently taking longer.

We know that this is not be a resumption of our full service but hope it will be a good intermediate step and we are looking forward to seeing our readers in person when we are able to open fully.

The service will be dependent on having enough volunteers who are able to work but we will do our very best and hope that you will be patient!

